

NOTICE INVITING e-TENDER

NIT No. WBSFPHDCL/1627/PMC/ET/RT/2015-16

Date: 05.10.2015

WBSFP&HDCL invites bids (technical and financial) through e-tender process from reputed and experienced Consultancy Firms / Organisations for engagement of Project Management Consultant for preparation of DPR and implementation of the project of Centre of Excellence for Vegetable at Chinsurah, Hooghly, West Bengal.

The details are available on Website wbtenders.gov.in

The date of Pre Bid Meeting is 08.10.2015 & 15.10.2015 at 2.00 p.m. in Office of MD, WBFP&HDCL.

The last date for submission of offer is 03.11.2015 up to 2.00 p.m.

Tender through e-tender portal only will be accepted.

No other form of tender will be entertained.

WBSFP&HDCL reserves the right to accept or reject any of all bids or cancel the entire process at any stage without assigning any reason whatsoever and without paying any compensation in public interest.

MANAGING DIRECTOR

Notice Inviting e-tender for engagement of Project Management Consultant.

NIT No. WBSFPHDCL/1627/PMC/ET/RT/2015-16

Date: 05.10.2015

“WBSFP&HDCL wishes to engage a Consultant / Firm for implementation of their up-coming project of Centre for Excellence for Vegetable at Chinsurah, Hooghly, West Bengal. The Consultant /Firm will be required to assist WBSFP&HDCL towards execution of project as per terms of reference available from WBSFP&HDCL. The Consultant / Firm intending to bid for such engagement shall fulfill the following eligibility criteria:-

- 1) Shall be an institution, Limited Company, Corporate House, Consulting Firm which has minimum 5(five) year of experience in preparation of DPR and acting as Project Management Consultant for execution of schedule construction of agriculture, horticulture and food related infrastructure project including construction of high tech poly green house, shed net house with drip irrigation and sprinkler system.
- 2) Consultant should have executed similar nature of infrastructure projects in West Bengal/ other States in India for a minimum value of Rs.15 (Fifteen) crores in the last 3(three) years as Project Management Consultant (payment certificate and work order will be considered as credentials)
- 3) The Consultant Firm should have at least Rs.2(Two) crores of turnovers in each of the preceding 3(three) years.
- 4) The Consultant Firm should have competent personnel having qualifications in Engineering/ Planner/Economist/FCA/MBA and experienced in dealing with such nature of job.
- 5) The Consultant Firm should be technically sound with practical knowledge in preparing precise feasibility report, Detailed Project Report with respect to the objective of the different schemes and possess adequate knowledge in the State-wise implementation of the project.
- 6) Offer (technical and financial) mentioned separately for the project of Centre of Excellence for Vegetable at Chinsurah, Hooghly, West Bengal, worth Rs.9.00 crores (approx) may please be submitted through e-tender to,MD, WBSFP&HDCL along with the copy of PAN Number, VAT Number etc., including copy of required credentials, Profit & Loss Account and Balance Sheet within stipulated date.

The work will be done in independent stages as per the requirement of the

project. Fees will be paid for the work allocated and completed by the Consultant. WBSFP&HDCL reserves the right to allocate work, based on the requirement of the nature of project mentioned above or in parts separately.

The WBSFP&HDCL reserves the right to discontinue the engagement after completion of each independent stage in the public interest.

7) Domain of work of Project Management Consultant.

The structure at the centre includes green house, net house, tunnel office buildings, micro irrigation structure etc.

The prospective reputed project consultant firm will prepare DPR, feasibility study, contour & topographic survey, total station survey, soil test, water test, preparation of Architectural & structural designs and drawings, preparation of detailed estimate and detailed project report (civil construction, protected plan growth structure, carrying out of irrigation systems, procurement of movable dead assets and etc.) including quality control, record entry in measurement books, preparation of contractors' bills for payment, assist in accounting and audit etc. The said consultant firm should have sufficient strength of qualified degree holder Engineers and diploma Engineers in all relevant fields of Engineering & Architecture, Chartered Accountants, Surveyors etc. He will be required to produce satisfactory test reports of all construction activities from outside Govt./Govt. approved testing laboratories in addition to in-house tests to ensure good quality work. The consultant will arrange all land particulars of project site/area

8) Mode of Payment:- The payment schedule for the assignment is given below:-

- i) On submission and on approval of the Detailed Project Report @10% on quoted fees by consultant/PMC will be released.
- ii) Rest 80% payment will be released in proportion with the actual work done and bill processed and paid to construction-agency
- iii) Balance 10% of quoted fees will be released after 6(six) months on Completion of the project.

9) Financial bid will be opened after technical evaluation.

10) The bidders shall submit a Bid Security of Rs.1.00 lakh (Rupees lakh only) along with the bid by way of Demand Draft/ Bankers' cheque drawn on any schedule bank in favour of West Bengal State Food Processing & Horticulture Development Corporation Limited (WBSFP&HDCL). The copy of the same D/D as Bid Security will be uploaded in the e-tender. Any bidder not accompanied without Bid Security will be treated as invalid. Bid Security shall be forfeited if the bidders withdrawn the bid

from the bid validity period. Bid Security of unsuccessful bidder will be refunded as promptly as possible upon engagement of successful bidder.

11) The list of technical personnel those are associated/ engaged with the applicant's organization will be uploaded in prescribed form.

12) Schedule of tender process is mentioned below:-

Sl.No.	List of Events	Date & Time
1	Date of notification of tender	5.10.2015
2	Bid submission starting date	5.10.2015
3	Pre Bid Meeting	8.10.15 & 15.10.15 at 2.00 pm in the office of MD, WBFP&HDCL
4	Bid proposal submission last date	3.11.2015 up to 2.00pm
5	Technical Bid opening date	04.11.2015 at 12.00 pm
6	Financial Bid opening	Will be decided after technical evaluation

13) The particulars of the applicant in Form No.1, Abstract of eligible assignment of the Consultant in Form No.2, Particulars of Key Personnel for the assignment in Form No.3 and Financial Proposal in Form No. 4 to be submitted along with the offer.

14) The selected tenderer has to submit Curriculum Vitae (C.V) of the key personnel duly signed by him before execution of the agreement.

15) The rate should be offered for the work of preparation of Detailed Project Report and for the work of project management consultancy of the Centre of Excellence for Vegetables at Chinsurah. The offer rate should be inclusive of all taxes and expenses for engagement of Project Management Consultant.

16) In case of any dispute, the matter should be settled mutually. If the performance of the Consultant is not up to the satisfaction of WBSFP&HDCL or the Project Management Consultant fails to perform as per agreed term of reference. WBSFP&HDCL reserves the right to terminate the engagement with right to claim damages, losses etc., as deemed fit.

17) Arbitration- In situation when dispute between WBFP&HDCL and Consultant/PMC cannot be resolved by mutual negotiation, the matter may be referred for arbitration. Additional Chief Secretary, WBFP&H Deptt will depute Arbitrator for this purpose. Decision of Additional Chief Secretary, WBFP&H Deptt on selection of Arbitrator will be final.

Form-1

Particulars of the Applicant

SI. No.	Particulars	Details
1.	Title of the Applicant	
2.	State the following: Name of the Firm: Legal status (e.g. sole proprietorship, partnership or Company): Country of incorporation: Registered office address: Year of Incorporation: Year of commencement of business: Principal place of business: Name, designation, address and phone numbers of authorized signatory of the Applicant: Name: Designation: Company: Address: Phone No.: Cell No. : Fax No.: E-mail address: Website :	
3.	Documents to be attached. i) About existence of firm / company. ii) Annual report for the last three years.	
4.	Details of professional fees received during last 3 (three) years	
5.	i) Copy of Income Tax Return for last financial year ii) Copy of valid Service Tax registration iii) Copy of any other statutory documents	
6.	Experience of the Firm in Similar Nature of Projects	
7.	List of Empanelments with a copy of the same	
8.	(Signature, name and designation of the authorized signatory) For and on behalf of.....	

Form-2

Abstract of Eligible assignments of the Consultant

Sl. No.	Name of the Project/ Experience in Similar Assignments	Name of the Client	Estimated capital cost of Project (in Rs.)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Form-3

Particulars of Key Personnel for the Assignment

Sl. No.	Name	Designation of Key Personnel	Educational Qualification	Length of Professional Experience	No. of Eligible Employed Assignments
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					