

**West Bengal State Food Processing  
&  
Horticulture Development Corporation Ltd.**

(Govt. of West Bengal)  
MAYUKH(2<sup>ND</sup> FLOOR)  
BIDHANNAGAR,KOLKATA-700091  
Phone: (033)23587357/23343973

**NOTICE INVITING E-TENDER**

No. 494/FPHDC/HORTI/ 1633/2017-18

Dated: 20.11.2017

E-Tenders are invited for supply of following Plants from NHB Accredited, bonafied and reputed Nurseries to different district of North Bengal.

1. Shirish , Size: 4 ft. to 5 ft. in poly packet
2. Ghora Neem Size: 4 ft. to 5 ft. in poly packet
3. Sishu Size: 4 ft. to 5 ft. in poly packet

**Terms & Condition**

1. Two part bid will consists Technical & financial bid separately.
2. **The applicant should quote their rate inclusive of delivery up to Gram Panchayet level in various district of North Bengal including packaging, loading, unloading and all other charges including all taxes if any.**
3. The Prospective bidders must have their own nursery duly accredited by National Horticulture Board (NHB) in respect of one or more varieties of the plants to be supplied.
4. The applicants must submit their Trade license, PAN, P-TAX, and other credentials, if any for supply of Fruit plants to any Govt. Institution/ local bodies amounting to a minimum of Rs. 5 lakh in a year in preceding two years.
5. The applicant should upload scanned copies of all documents including Earnest Money Deposit (EMD), in technical folder.
6. The bidders must have a valid accreditation certificate from NHB, Govt. of India in respect of one or more varieties of the plant to be supplied and must submit the relevant documents in support of own nursery, accreditation from NHB and other documents mentioned in Sl. No. 4 in technical bid.
7. The prospective applicant must have to deposit Rs.3,000/- as earnest money by pay order / Demand Draft on any nationalized Bank in favour of the West Bengal State Food Processing & Horticulture Development Corporation Ltd (WBSFP&HDCL). The scanned copy of EMD must be uploaded in technical folder .
8. The intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. One copy of tender notice duly signed by tenderer in each page is to be uploaded as a consent to accept all terms and conditions as mentioned in tender notice.
9. The Earnest Money Deposit (EMD) along with the copies of all relevant documents may be sent physically/ through post to the office of the West Bengal State Food Processing & Horticulture Development Corporation Ltd. under sealed cover so as to reach this office before opening date of the technical bid.  
( Financial quote must not be sent through post / physically )
10. The intending tenderers are required to quote the rate online only. Financial Bid will contain rate of items only. No other document will be sent in the financial bid (Folder).

11. The intending tenderer is required to quote the rate in figures as well as in words in financial bid. Rate should be quoted per piece of planting material.
12. The supply must be completed within 15 (fifteen) days from the date of issue of delivery challan. The supplied planting materials will be inspected at the time of receiving of materials. Materials will be delivered at the concerned Gram Panchayat level . The delivery time will be within 8am to 2 pm. The materials will be checked at the point of delivery. Sufficient time will be provided by the bidder for checking at delivery point. It is estimated that more or less one hour will be required for checking of one thousand plants approximately. Further after delivery of the planting materials a mortality report will be collected from concerned official to whom the delivery was made within 20 (twenty) days from the date of receiving of the materials. In case of any substandard supply/ mortality, the supplier will have to replace the said quantity within 10(ten) days, otherwise the value of this quantity will be deducted from their bill. No extra claim will be entertained for such replacement.
13. Payment will be made on receipt of quality report of the supplied plants from Requisitioning Authority & on submission of Bill in duplicate along with the received challans from the competent Authority. Payment will be made after receipt of fund from Requisitioning Authority.
14. The documents submitted by the bidders should be properly indexed & digitally signed.
15. During the scrutiny, if it comes to the notice to the tender inviting authority that the credential(s) and/or any other paper(s) has/have been of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender process and that application will be rejected outright. The West Bengal State Food Processing & Horticulture Development Corporation Ltd. reserves the right to cancel the N.I.T. at any time without showing any reason in the interest of the public and no claim in this respect will be entertained.
16. Before issuance of the SUPPLY ORDER, the tender inviting authority may verify the original credential(s) and/ or other document(s) of the lowest tenderer with original documents, if found necessary. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer and earnest money will be forfeited.
17. Conditional / incomplete tender will not be entertained.
18. The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and will not be bound to accept either the lowest tender or any of the tenders. In case the accepting Authority observes that the L1 bidder will not be able to supply all the materials in time, then the accepting authority reserves the right to split up offer to L2, L3 and others on L1 price for completion of time bound programme.
19. The undersigned reserves the right to call a separate E-Tender by superseding this Tender at any time after expiry of two (2) months or earlier as may be deemed necessary for public interest without assigning any reason thereof.
20. Bids shall remain valid for a period 1(one) year. The quantity of the items is to be considered in anticipation if supply for 1(one) year.

21. IMPORTANT DATE AND TIME SCHEDULE:

S1. No.	PARTICULARS	DATE & TIME
1.	Date of uploading (Publishing) of N.I.T. Documents (Online)	20.11.2017
2.	Documents download start date (Online)	20.11.2017
3	Pre Bid meeting	28.11.2017 at 2:00P.M.
4	Documents download end date (Online)	05.12.2017 at 2:00 P.M.
5.	Technical Bid proposal submission start date (Online).	20.11.2017
6.	Technical Bid proposal Submission end date (Online)	05.12.2017 at 2:00 P.M.
7.	Technical Bid opening date	07.12.2017 at 2:00 P.M.

MANAGING DIRECTOR  
W.B.S.F.P.&H.D.C.Ltd