



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6<sup>th</sup> Floor)  
31, G.N. Block, Sector-V  
KOLKATA – 700091**

**No: 551 /WBSFPHDCL/1712/2019-20**

**Date:22.8.2019**

**NOTICE INVITING QUOTATION**

**1. Invitation**

Sealed tenders are hereby invited from the reputed, experienced, bonafide Nurseries having sufficient credential and financial capabilities for supplying the following plants to the different Gram Panchayets of the Alipurduar district in the State of West Bengal.

**STATEMENT OF SUPPLY**

Name of the Item	Quantity	Height	Age	Place of delivery	Earnest Money	Period of Completion of work	Eligibility of supplier	
Bambu	6000	which may increase or decrease by 20% as per field require.	1ft and above	12-18 month	At any destination of any Gram Panchayet of Alipurduar	Rs.5,000/-	10 days from the date of issue of supply order	Experienced, Bonafide nursery having necessary credentials.
Cardamom	5000							
Strawberry	400							

- The prospective applicant must have to deposit Rs.5,000/- as Earnest Money by Pay Order / Demand Draft drawn in favour of the West Bengal State Food Processing & Horticulture Development Corporation Ltd (WBSFP&HDCL) from any Nationalized Bank.
- The Earnest Money Deposit (EMD) may be submitted physically/sent through post to the office of the West Bengal State Food Processing & Horticulture Development Corporation Ltd. under sealed cover so as to reach this office before opening date of the quotation.

**Date and Time Schedule**

Sl.No.	PARTICULARS	DATE & TIME
1.	Date of Publishing of N.I.Q.	22.08.2019
2.	Bid proposal submission start date	22.08.2019
3.	Bid proposal Submission end date	29.08.19 up to 12 P.M.
4.	Last date of Earnest Money Deposit	29.08.19 up to 4P.M.

## **2. Eligibility criteria for participation in the Tender**

- i. Experienced, bonafide Bidders having Nurseries (in the name of the Bidder) should have availability of at least 90% of the requisitioned items.
- ii. The prospective Bidder should have credential for supply of Horticultural saplings/ Forestry plants of any variety to a State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals of an amount of Rs.1 Lakh (Rupees one lakh) only within the last two consecutive financial years from the date of issue of this Notice.
- iii. The tenderer must submit the copy of the Payment Certificate or Work Completion Certificate, as the case may be, under the signature of Competent Authority for supplying the horticultural saplings/ Forestry plants. The said Certificate should contain the particulars of the items, period of supply and the total value of supply..
- iv. Location of the Nursery and the available quantity ready to supply should be furnished by the Tenderer in Annexure - II.
- v. Copies of the Certified/ Audited Annual Accounts along with Income Tax Return for any two financial years from the F.Y 2015-2016 to 2018 -2019 should be produced.
- vi. Copies of PAN Card, P.Tax Deposit Challan for the year 2018-19/ 2019-20, and Trade License (valid on the last date of submission of Tender) should be submitted by the Tenderers.

## **3. Submission of Tender**

Tenders are to be submitted to the office of the W.B.S.F.P. &H.D.C.Ltd before the scheduled date and time in the **Tender box to be kept at the General Section at the Office**

The quotation shall contain the self-attested copies of the following-

- Application in Annexure-II.
- Credentials for supply of horticultural saplings/ Forestry plants
- **Copies of-**
  - i) PAN Card
  - ii) P. Tax Deposit Challan for the financial year 2018-19/2019-20
  - iii) Trade License (valid on the last date of submission of the Tender)
  - iv) EMD
- Certified/Audited Annual Accounts along with Income Tax Return for any two financial years from the F.Y 2015-2016 to 2018 -2019.
- The Financial proposal should contain-  
The supplier is to quote the rate against the indicative price assessed by the Corporation in Annexure-I. Assessment of the successful bidder will be done on the cumulative price of the offered rate of all items taken together.

**Failure in submission of any of the above documents may render the tenderer liable to be rejected.**

## **GENERAL TERMS AND CONDITIONS**

### **I. Refund of Earnest Money deposit**

The Earnest Money of all unsuccessful tenderers will be refunded by the WBSFPHDCL within 30 days from the date of finalization of tender on receipt of application from the tenderers. In case of successful tenderer, the Earnest Money deposit will be released after 90 days counted from the date of completion of supply. No interest on Earnest Money will be paid by the Corporation.

### **II. Forfeiture of Earnest Money deposit**

#### ***1. Earnest Money deposit is liable for forfeiture in the event of:***

- a) Withdrawal of offers, while offers are under consideration during the validity period.
- b) Non acceptance of supply order.
- c) Any unilateral revision made by the tenderer during the valid period of the offer.
- d) Failure to execute supply of the entire order or part thereof.

#### ***2. Responsive Tenderer***

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids.

Conditional/ incomplete tender will not be accepted under any circumstances.

Tenderers fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

#### ***4. Quoting the rates***

- a. The intending tenderers are required to quote the rate against the indicative price of each item. Assessment of the successful bidder will be done on the cumulative price of the offered rate of all items taken together
- b. The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of raising of planting materials, other components, Labour cost etc. and any changes or imposition of statutory levies till the completion of supply as per order.

#### ***5. Rate Validity***

The rate shall remain effective ordinarily up to 31.3.2020 which may be extended further with mutual consent between the bidder and WBSFPHDCL unless terminated prematurely at its discretion and satisfaction.

#### ***6. Inspection of the Nurseries of the valid Tenderer***

The Nursery may be inspected by an official before issuance of supply order. During the visit of Nursery of the valid Tenderer, if it is found that the characteristics of the existing planting materials are not compatible to the specifications of the requisitioned variety, then no supply order will be issued in favour of the Tenderer, even if he is qualified in all other Technical aspects.

**7. Issue of supply order**

The supply order will be issued to the L1 Bidder for supplying the planting materials subject to its availability vis- s-vis the requirement.

Further, the total requirement may increase / decrease by 20% or substantially more/ less of the quantity as mentioned above from time to time.

Before issuance of supply order, the Tender Inviting Authority may physically verify the credentials and other documents of the lowest tenderer if found necessary. After verification, if it is found that the documents submitted by the lowest tenderer are either manufactured or false, in that case supply order will not be issued in favour of the said tenderer under any circumstances and the Earnest Money deposited to this effect will be forfeited.

**8. Splitting of Orders**

The Corporation may decide to split the order amongst two or more tenderers according to exigencies of the cases at L1 rate.

**9. Completion period of supply**

The Supplier shall undertake to complete the supply within 10 days from the date of placing the supply order.

**10. Changes in Specifications**

The Corporation may require any changes in specifications; the supplier shall use his best endeavour to comply with the Corporation's requirement in respect of specifications.

**11. Adherence to the prescribed Specifications**

No deviation from the specifications prescribed by the Corporation will be accepted by the Authority.

**12. Right to accept any bid and/ or to reject any or all bids**

The Corporation reserves the right to accept or reject any or all bids and to annul the tendering process and all bids prior to issue supply order, without thereby, incurring any liability to the affected tenderer or tenderers or any liability to inform the tenderer of the ground for such action.

**13. Delay in supply**

It is emphasized by the Corporation and understood by the supplier that the period of delivery, stipulated in the supply order is the essence of the work. It is admitted by the supplier that any delay in delivery may obviate the necessity of supply and thereby affect the interest of the Corporation. If the reason of delay is beyond the control of the Tenderer, then it should be communicated to the Corporation in writing for its necessary intervention.

**14. Defaults**

If the Tenderer fails to deliver any or all of the planting materials within the time specified in the supply order due to his own fault or insufficiency, a sum equivalent to 2.5% of the price of the delayed materials will be deducted for each week of delay or fraction thereof until actual delivery upto maximum 5% of the price of delayed materials.. Once the maximum is reached, the Corporation may by written Notice to the Tenderer, terminate the Tenderer to proceed with any or all of the necessary part of the supply. Such failure on the part of the Tenderer will result in the forfeiture of Earnest Money and debar him to take part in the Tender process of the Corporation for the next three consecutive years.

Such deduction will not be applicable to those supplier/s, who can submit the documents in respect of delay beyond their control.

**15. Delivery upto Gram Panchayat Level**

The Tenderer has to supply the indented item up to G.P. level of the concerned District within 10 days (ten) from the date of issue of supply order. The delivery time will be within 10 a.m. to 5 p.m. The materials will be checked by the recipient Authority at the point of delivery. Sufficient time will be provided by the Bidder for checking the quality of the supplied materials at delivery point. It is estimated that more or less one hour will be required for checking of one thousand plants approximately.

In case of any substandard supply/ mortality, the Recipient Authority will send the report within 60 days from the date of delivery of planting materials and the supplier will have to replace the said quantity within 7 (seven) days from the date of communication, otherwise the value of this quantity will be deducted from their Bill. No extra claim will be entertained for such replacements.

**16. Disputes**

Any dispute arising out of noncompliance of any Terms and Conditions of the Tender, it shall be referred to sole Arbitrator, who shall be appointed by the Corporation in accordance and subject to the provision of the Arbitration and Conciliation Act, 1996. The place of Arbitration will be Kolkata and the language shall be English. The Award of the Arbitrator shall be binding on both the parties. All disputes and Court cases are subject to the Jurisdiction of the Calcutta High Court only.

**17. Negotiations**

It is clarified that normally no rate negotiation will be done and therefore the Tenderer should quote their lowest prices only, however, the Corporation may negotiate the rates in exigencies, if required to do so.

**18. Payment of Bill**

Payment will be claimed by the Tenderer on submission of the Bill in duplicate along with receipt challans duly certified by the recipient Authority. Payment will be released to the Supplier within a period of maximum 12 months. Concerned Statutory deduction, if any, will be deducted from the supplier's bill. No Mobilization Advance and Secured Advance will be allowed.

**MANAGING DIRECTOR**

**Annexure -I**

**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6<sup>th</sup> Floor)  
31, G.N. Block, Sector-V  
KOLKATA – 700091**

No: /WBSFPHDCL/1712/2019-20

Date:22.8.2019

Sl. No.	Name of the Item	Quantity (in nos.)	Indicative Price per Pc.(Rs.)	Offered Rate per Item Rs./P.	Total Amount Rs./P.
1	Bambu	6000	4.00		
2	Cardamom	5000	15.00		
3	Strawberry	400	33.00		
<b>Grand Total</b>				<b>Rs.</b>	

Figure in words –(Rupees

)only

Date:

Signature of the Applicant

Place:

**Annexure -II****Application for participation in Technical bid**

To,  
 The Managing Director  
 WBSFP&HDCL  
 Benfish Tower (6<sup>th</sup> floor)  
 31, G.N, Salt Lake  
 Kolkata- 700091

Sub: Supply of planting materials

Ref. No. NIQ No. ....Dated .....

Sir/Madam

Having examined the terms & conditions of the above NIT, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender -

**Eligibility Particulars**

Sl.No.	Particulars	Details thereof
1.	Name of the Tenderer	
2.	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3.	Name of the contact person with Mobile Number	
4	Location of the Nursery	Location:
5.	Available quantity ready to supply	Quantity ready to supply:
6.	Eligibility particulars of the Tenderer (Scanned copies to be uploaded)	
	a) E.M.D. submitted	Yes/No
	b) Credential	i. Rs. of 2017-18
		ii. Rs. of 2018-19
	c) PAN Number	
	d) P.Tax receipt for 2018-19/19-20	Whether submitted - Yes/No
	e) Trade License	Valid up to-
f) Certified/ Audited Annual Accounts along with Income Tax Return for the any two financial years from the F.Y 2015-2016 to 2018 -2019	Whether submitted –Yes/No.	
7	Any other points considered to furnish	

UNDERTAKING

1. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
2. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
3. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the NIT.
4. If I fail to complete the supply within the period stipulated in the supply order due to my own fault/ inconvenience, the Corporation shall reserve the right to impose penalty and forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the Corporation for the following 3(three) consecutive years.
5. I shall maintain the characteristics and specifications of the saplings as per NIT and shall replace the sub-standard materials at my own cost within the stipulated period of supply.
6. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date:

Signature of the Applicant

Place: