



**WEST BENGAL STATE FOOD PROCESSING
&
HORTICULTURE DEVELOPMENT CORPORATION LIMITED
(A GOVT. OF WEST BENGAL ENTERPRISE)
BENFISH TOWER (6th Floor)
31, G.N. Block, Sector-V
KOLKATA - 700091**

No. 162/WBSFPDCL/1770/2020-21

Date 08.09.2020

NOTICE INVITING E-TENDER

1. Invitation

E-Tenders are hereby invited from the reputed registered & bonafide hybrid vegetable seed Producers /authorized Distributors / authorized Dealers of producers having sufficient technical and financial capabilities for supply of different hybrid vegetable seeds to the Head quarters of the Blocks of the different Districts in the State of West Bengal.

Statement of Supply:

Sl No	Name of the Item	Variety	Packaging Size	Earnest Money	Commencement of Supply
1	Bottle Gourd	Hybrid	10 gm	Rs. 50000 (Rupees fifty thousand)	10 days from the date of placing the supply order .
2	Bitten Gourd	Hybrid	10 gm		
3	Pumpkin	Hybrid	10 gm		
4	Chilli	Hybrid	5gm		
5	Bhendi	Hybrid	20 gm		
6	Radish	Hybrid	50 gm		
7	Brinjal	Hybrid	10 gm		
8	Tomato	Hybrid	10 gm		
9	French Bean	Hybrid	10 gm		
10	Cucumber	Hybrid	10 gm		
11	Palak	Hybrid	50 gm		

2.Scope of Work

- i. The WBSFPDCL, hereinafter referred to as the Tender Inviting Authority, seeks bids for supply of the different hybrid vegetable seeds, as specified above, from the reputed, experienced and bonafide Producers/Distributors/ Dealers of hybrid vegetable seeds.
- ii. The successful Bidder has to supply the Hybrid Vegetable Seeds to the different Blocks in the Districts of West Bengal within the stipulated period .

3.Date and Time Schedule

Sl.No.	PARTICULARS	DATE & TIME
1.	<i>Date of uploading (Publishing) of N.I.T. and other Documents(Online)</i>	<i>17.09.2020</i>
2.	<i>Documents download start date (Online)</i>	<i>17.0..2020</i>
3.	<i>Bid proposal submission start date (Online)</i>	<i>17.09.2020</i>
5.	<i>Documents download end date(Online)</i>	<i>07.10.2020 upto 11.00 A.M.</i>
6.	<i>Bid proposal Submission end date(Online)</i>	<i>07.10.2020 upto 11.00 A.M.</i>
7.	<i>Date & Time of opening of technical bids(Online)</i>	<i>09.10.2020 at 11.00 A.M.</i>
9.	<i>Uploading of Technical Bid Evaluation Sheet</i>	<i>To be informed later</i>

4.Eligibility criteria for participation in the Tender

- i. The prospective Bidder must have R&D certificate recognized by the Department of Biotechnology , Govt. of India with up to date validity.
- ii. The prospective Bidders must have valid Trade license/ Certificate of Enlistment, PAN, GST Registration Certificate, IT return for any two financial/assessment years within the period from 2016 – 17to 2019 -20, valid Seed License, Audited/Certified Balance Sheet & Profit & Loss Statement of accounts for three financial years 2016-17,2017-18,2018-19 respectively. If the annual Turn-over of the Bidder is less than Rs. 1 Crore, then he has to submit Profit & Loss Statements and Balance Sheets for said three financial years i.e 2017-18, 2018-19 and 2019-20 respectively, certified by a licensed Chartered Accountant.
- iii. Authorized Dealers/ Distributors of seeds should have valid Dealership / Distributorship Certificate issued under the signature of the authorized signatory.
- iv. The prospective Bidder should have credential for supply of hybrid vegetable seeds of any variety of an amount not less than Rs 5 lakh to any State/Central Govt. Organization/ State/Central Govt Undertaking or Statutory Body or Local Body or Parastatal in any year within the last two completed financial years.
- v. The Bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority for supplying the seeds. The said Certificate should contain the particulars of the items supplied , period of supply and the total value of supply.

5.Mandatory documents requirement

A.For Technical Proposal

The technical proposal shall contain the signed and scanned copies of the following-

- I. NIT Document
- II. Application in Annexure-I
- III. Valid R&D Certificate recognized by the Department of Bio Technology , Govt. of India with up to date validity.

- IV. Valid Seed License (Valid as on 31.03.2020)
- V. Payment Certificate or Work Completion Certificate as referred in Clause 4 above
- VI. PAN Card
- VII. Valid Trade License/ Certificate of Enlistment (Valid as on 31.03.2020)
- VIII. Income Tax Return for any two financial/assessment years within the period from 2016 – 17 to 2019 -2020
- IX. Audited Profit & Loss Statements and Balance sheets for three financial years 2017-18,2018-19, 2019-20 respectively. If the annual Turn-over of the Bidder is less than Rs. 1 Crore, then he has to submit Profit & Loss Statements and Balance Sheets for said three financial years i.e 2016-17, 2017-18, 2018-19 respectively, certified by a licensed Chartered Accountant.
- X. GST Registration Certificate

- XI. Valid Ditributorship/Dealership Certificate.
- XII. Earnest Money Deposit

The requisite documents are to be submitted in the respective folder of the E-Tender portal.Failure in submission of any of the above documents may render the Bidder liable to be rejected.

B.For Financial Proposal

The Financial proposal should contain-

Bill of Quantity (BOQ):-The Bidder is to quote the rate for each packet (of specified size) of hybrid vegetable seeds online in the space marked in the BOQ.

The rate is to be quoted in figure as well as in words.

The participant will be rejected in case it is uploaded in the folder of Technical Bid.

GENERAL TERMS AND CONDITIONS

1. Registration of Bidders

Any Bidder willing to take part in the process of e- Tendering will have to be enrolled and registered with the Government e-Procurement system/ Portal, <http://www.wbtenders.gov.in>. Each Bidder is to obtain a **Digital Signature Certificate** for submission of tenders from the approved Service Provider of the National Informatics Centre (NIC).

2. Collection of Bid Documents

The Bidder can search and download NIT and Tender Documents electronically from the Government e-Procurement system using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

3. Submission of Tender

Tenders are to be submitted online on the website <http://www.wbtenders.gov.in> in two folders at a time, one in Technical Proposal and the other in Financial Proposal, before the prescribed date and time ,using the Digital Signature Certificate. The documents submitted by the Bidder should be properly indexed and self-attested with seal.

4. Earnest Money

i. Online Deposition of Earnest Money

Earnest Money is to be deposited in favour of the WEST BENGAL STATE FOOD PROCESSING & HORTICULTURE DEVELOPMENT CORPORATION LIMITED through ICICI Bank Payment Gateway failing which the tender will be treated as informal. The Bidders desirous of taking part in the tender have to deposit Earnest Money @ Rs50000/- (Fifty Thousand only)

For deposition of Earnest Money (at the prescribed rate), the Bidders can refer to the user manual available in “ Bidders Manual Kit (Point 10)”. Payment should not be made in Corporation’s Account directly. It should be deposited through options available on the tendering portal only.

ii. Refund of Earnest Money deposit

The Earnest Money of all unsuccessful Bidders will be refunded by the WBSFPHDCL within 15 days from the date of finalization of tender. In case of successful Bidder, the Earnest Money deposit will be released after 30 days counted from the date of completion of supply. No interest on Earnest Money will be paid by the Corporation.

iii. Forfeiture of Earnest Money deposit

Earnest Money deposit is liable for forfeiture in the event of:

- a) Withdrawal of offers, while offers are under consideration during the validity period.
- b) Non acceptance of supply order.
- c) Any unilateral revision made by the Bidder during the valid period of the offer.
- d) Failure to execute supply of the entire order or part thereof.

5. *Responsive Bidders*

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids. Conditional/ incomplete tender will not be accepted under any circumstances. Bidders fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

6. *Quoting the rates in BOQ :*

- i.* The intending Bidders are required to quote the rate online. No offline Tender will be entertained.
- ii.* Bidders are to quote the rate for each packet of Hybrid Vegetable seeds to be supplied to the Head Quarters of the Blocks of different districts in the State of West Bengal
- iii.* All Tender prices quoted in the BOQ shall be inclusive of all kind of Taxes, Cess, charges including packaging transportation loading, unloading, carrying and delivery up to the Destination.
- iv.* The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, other components, labor cost etc. and any changes or imposition of statutory levies till the completion of supply as per order.

7. *Rate Validity*

The rate shall remain effective ordinarily up to 6(six) months which may be extended further with mutual consent between the bidder and WBSFPHDCL unless terminated prematurely at its discretion and satisfaction.

8. *Evaluation of Tenders for qualifying in Technical Bid*

- i.* All Tenders will be evaluated and compared on the basis of the submitted documents. The Tender Inviting and Accepting Authority will determine the eligibility of each bidder through a Tender Committee. The bidders shall have to satisfy all the clauses specified in eligibility criteria.
- ii.* Technical proposal will be opened first by the Authorized representative of the WBSFPHDCL electronically using Digital Signature Certificate.

iii. The Bidders may remain present at the office of WBSFPHDCL during opening of Technical Proposals, if they so desire.

iv. Technical Proposals complete in all respect will only be accepted and qualify for next stage of evaluation.

9. Evaluation of Tender for qualifying in Financial Bid

i. Financial proposals of only those Bidders declared technically eligible by the Tender Inviting Authority will be opened electronically on the web portal on the prescribed date.

ii. The encrypted copies will be decrypted and the rates will be downloaded and read out to the Bidders remaining present at that time and to be handed over to the Tender Committee.

iii. Pursuant to the scrutiny and decision of the Tender Committee, the summary list of eligible Bidders whose Financial Proposals will be considered will be uploaded in the web portal.

iv. Lowest quoted rate shall normally be accepted. However, the Tender Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.

V. The Tender Inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all bids without assigning any reason whatsoever.

10. Issue of supply order

The supply order will be issued to the L1 Bidder for supplying the indented quantity of the materials after receiving of the satisfactory germination report(Recommended) from State Seed Testing Laboratory. To facilitate the purpose , the L1 Bidder has to produce the entire stock in his go-down within seven days for random collection of samples by the officials of the State Seed Testing Laboratory, in presence of the officials of the Corporation.

11. Seed Sample Testing:

The indented quantity of seeds has to be stored by the Supplier in his Go- down within 10 calendar days from the date of placing the order, where from the officials of the State Seed testing Laboratory, Tollugunj, Kolkata will collect the sample in presence of the officials of the Department of FPI&H, GoWB, WBSFP&HDCL & his representative for necessary testing. The Supplier has to inform the address of the go-down where the materials will be stored before delivery. The Corporation will bear the cost of the sample to be drawn by the State Seed Testing Laboratory.

12. Deliverables :

i. The seeds / lots which will be RECOMMENDED by the State Seed Testing Laboratory with regard to the percentage of its GERMINATION capacity will be supplied to the Ayeshpur Farm within 10 (Ten) calendar days from the date of communication of the TEST REPORT

ii. Transit losses will have to be borne by the Supplier.

iii. In case of unsatisfactory GERMINATION (NOT RECOMMENDED) , the concerned lots shall be rejected outright and the Supplier shall have no right to claim payment for the same.

12. Right to accept any bid and/ or to reject any or all bids

The Corporation reserves the right to accept or reject any or all bids and to annul the tendering process and all bids prior to issue supply order, without thereby, incurring any liability to the affected Bidder or Bidders or any liability to inform the Bidder of the ground for such action.

13. Delay in supply

It is emphasized by the Corporation and understood by the supplier that the period of delivery, stipulated in the supply order is the essence of the work. It is admitted by the supplier that any delay in delivery may obviate the necessity of supply and thereby affect the interest of the Corporation. If the reason of delay is beyond the control of the Bidder, then it should be communicated to the Corporation in writing for its necessary intervention.

14. Delivery of material

- i. The responsibility of the successful Bidder includes transportation, loading, unloading and delivery to the Block level of West Bengal with the help of the required no. of skilled persons without damaging the materials.
- ii. The materials will be checked by the recipient Authority at the point of delivery on working day between 10 am to 5 pm. Sufficient time will be provided by the Bidder for checking the quantity and examination of the supplied materials.
- iii. Prior to putting the Certificate / Acknowledgment on the Challan, the recipient authority shall satisfy himself about the quantity and the intactness of the seal of the packets.

15. Grounds for Disqualification

- i. During scrutiny or at any stage of bidding process or even after issuance of supply order, if it comes to the notice of the Tender Inviting Authority that the Bidder has wilfully made any misleading or false representation in the documents/ statements and attachments submitted as the proof of the qualification requirements
- ii. If the Bidder fails to complete the supply within the period stipulated in the supply order due to his own fault/ inconvenience

Then in both the cases, the Corporation shall reserve the right to forfeit the Earnest Money deposited by the Bidder and also debar him from participation in the Tender process of the Corporation for the next 3(three) consecutive years.

16. Disputes

Any dispute arising out of non-compliance of any Terms and Conditions of the Tender, it shall be referred to sole Arbitrator, who shall be appointed by the Corporation in accordance and subject to the provision of the Arbitration and Conciliation (Amendments) Act, 2015.

The place of Arbitration will be Kolkata and the language shall be English. The Award of the Arbitrator shall be binding on both the parties. All disputes and Court cases are subject to the Jurisdiction of the Calcutta High Court only.

17. Negotiations

It is clarified that normally no rate negotiation will be done and therefore the Bidders should quote their lowest prices only, however, the Corporation may negotiate the rates with the L1 Bidder in exigencies, if required to do so.

18. Payment of Bill

- i. The payment will be released to the Supplier within 30 calendar days from the date of submission of the Bill along with the receipted Challan.
- ii. Concerned Statutory deduction, if any, will be deducted from the supplier's bill. No Mobilization Advance and Secured Advance will be allowed.

**MANAGING DIRECTOR
WBSFP&HDCL**

Annexure -I

Application for participation in Technical bid

To,
The Managing Director
WBSFP&HDCL
Benfish Tower (6th floor)
31, G.N, Salt Lake
Kolkata- 700091

Sub: Supply of Hybrid Vegetable Seeds
Ref. No. 162 /WBSFPHDCL/1770/2020-21 Date:08.09 .2020

Sir/Madam,

Having examined the terms & conditions of the above NIT, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender –

Eligibility Particulars

Sl.No.	Particulars	Details thereof
1.	Name of the Bidder	
2.	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3	R&D Certificate recognized by the Department of Bio-Technology, Govt. of India	Valid Up to:
3.	Name of the contact person with Mobile Number	
4.	Documents to be submitted by the Bidder (Scanned copies to be uploaded)	Whether uploaded (Yes / No)
	a. NIT documents	
	b. E.M.D. for.....	
	c. Valid Seed license	Valid up to-
	d. Payment certificate/ work completion certificate	
	e. PAN Card	
	f. Trade License/ Certificate of Enlistment	Valid up to-
	g. Income Tax Return for any two financial years within the period from 2016 – 17 to 2019-20	
	h. GST Registration Certificate	

	i. Distributorship / Dealership Certificate j Audited Accounts for the years 2016-17 to 2018-19	
5	Any other points considered to furnish	

Details of the items to be supplied –

Sl No	Name of the Item	Name of the Company	Brand Name	Packaging in GM

UNDERTAKING

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii.I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii.The Earnest Money and all other documents required for qualifying the technical bid have been submitted online.
- iv.The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the NIT.
- v.If I fail to complete the supply within the period stipulated in the supply order due to my own fault/ inconvenience, the Corporation shall reserve the right to forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the Corporation for the following 3(three) consecutive years.
- vi.I shall maintain the specifications of the materials as per NIT and shall replace the sub-standard materials at my own cost .
- vii. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date:
Place:

Signature of the Applicant