



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6th Floor)  
31 - GN Block, Sector – V.  
KOLKATA – 700091**

No: 93/WBSFPHDCL/1770/2023-24

Date: 20-02-2024

**NOTICE INVITING E-EOI**

**1. Invitation:**

Online tenders are hereby invited in **Two Bid System** from the reputed, experienced and bonafied contractor / agencies having sufficient credential and financial capabilities for the following nature of work:

<b>Name of Work</b>	<b>Place of Work</b>	<b>Earnest Money</b>	<b>Period of Completion of Work</b>
Re-filling the fire extinguishers	Dept. of FPI&H, Benfish Tower (4th & 6th Floor), Salt Lake	Rs. 10,000/- (Rupees Ten Thousand only)	30 (Thirty) Days from the issue of Work Order

**2. Scope of Work:**

- I. The WBSFPHDCL, hereinafter referred to as the Tender inviting Authority, seeks for execution of the Re-filling work, as specified in **Annexure – II**, from experienced bonafide Contractors / Agencies.
- II. The successful Bidder has to complete the entire Re-filling work within stipulated time without fail.

### **3. Date & Time Schedule:**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details of Tender</b>
1	Tender No.	93/WBSFPHDCL/1770/2022-23 Dated 20-02-2024
2	Cost of Tender Document	Nil
4	Date of uploading (Publishing) of N.I.T. and other Documents (Online)	21-02-2024 at 02:00 p. m.
5	Documents download start date (Online)	21-02-2024 at 02:00 p. m.
6	Bid Proposal Submission Start Date (Online)	21-02-2024 at 03:00 p. m.
7	Documents download end date (Online)	28-02-2024 at 02:00 p. m.
8	Bid proposal Submission end date (Online)	28-02-2024 at 03:00 p. m.
9	Date & Time of opening of technical bids (Online)	01-03-2024 at 03:00 p. m.
10	The tenderer should lodge objection to the tender inviting authority within two days (48 hours) from the date of publication of list of technically qualified bidders and beyond that time schedule no objection will be entertained by the authority	

### **4. Eligibility criteria for participation in the Tender:**

i. The prospective Bidder must have valid Trade License / Certificate of Enlistment, PAN, GST Registration Certificate, IT return of any consecutive three years within last five financial years i.e. F.Y. 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23.

ii. Intending tenderers should have to produce a credential for execution of Re-filling the fire extinguishers work of the minimum value of Rs. 2,00,000/- (Rupees Two lakh only) or 2 nos. credential for execution of Re-filling the fire extinguishers work each of minimum value of Rs. 1,50,000/- (Rupees One lakh fifty thousand only) in a single Financial year at any State/Central Government Organizations of State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals within the last five financial years i.e. F.Y. 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23 prior to the date of issue of the tender notice.

iii. The Bidder must has the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority. The said Certificate should contain the particulars of the work completed, period of work and the total value of work.

iv. All the prospective bidders must visit the site jointly with the Assistant Engineer (Civil) [Mobile: 8017738040] before submission of the bid. The Site visit should be done during the tender period i. e. between Bid Proposal Submission Start Date and Bid Proposal Submission end date. The rate should be inclusive of all type of charges and taxes.

## **5. Mandatory Documents Requirement:**

### ***A. For Technical Proposal***

The technical proposal shall contain the signed and scanned copies of the following:

- a. Income Tax Return with Computation Certificate (For any three consecutive financial years within last five completed financial years i.e. 2018-19, 2019-20, 2020-21, 2021-22, 2022-23)
- b. PAN Card
- c. Latest P. Tax Paid Challan & P. Tax Enrolment Certificate
- d. Valid 15 Digit GSTN under GST Act 2017 & Registration Certificate
- e. Trade License valid as on submission of bid
- f. Supporting documents regarding EMD exemption, if EMD exemption is claimed
- g. Technical Credentials
  - i. Completion certificate for the work in technical credentials  
Or
  - ii. Payment certificate of the said work
- h. Partnership Deed in case of partnership firm
- i. Audited Balance Sheet (For any three consecutive financial years within last five completed financial years i.e. 2018-19, 2019-20, 2020-21, 2021-22, 2022-23).
- j. Site Visit report jointly signed by the agency and the Assistant Engineer as specified in Annexure – III.
- k. Declaration in the agency's letterhead as to correctness of the copies of all documents submitted including Undertaking to the effect that the agency has not been blacklisted / debarred by any Govt. / Non Govt. Concern.

**The requisite documents are to be submitted in the respective folder of the E-Tender portal. Failure in submission of any of the above documents may render the Bidder liable to be rejected.**

### ***B. For Financial Proposal***

The Financial proposal should contain

**Bill of Quantity (BOQ):** The Bidder is to quote the rate online including all type of taxes, charges, transportation charges (if any) in the space marked in the BOQ for “36 nos. Re-filling the fire extinguishers at the Dept. of FPI&H, Benfish Tower (4th & 6th Floor), Salt Lake”.

**The participant will be rejected in case it is uploaded in the folder of Technical Bid.**

## **GENERAL TERMS AND CONDITIONS**

### **1. Registration of Bidders**

Any Bidder willing to take part in the process of e- Tendering will have to be enrolled and registered with the Government e-Procurement system/ Portal, <http://www.wbtenders.gov.in>. Each Bidder is to obtain a Digital Signature Certificate for submission of tenders from the approved Service Provider of the National Informatics Centre (NIC).

### **2. Collection of Bid Documents**

The Bidder can search and download NIT and Tender Documents electronically from the Government e-Procurement system using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

### **3. Submission of Tender**

Tenders are to be submitted online on the website <http://www.wbtenders.gov.in> in two folders at a time, one in Technical Proposal and the other in Financial Proposal, before the prescribed date and time, using the Digital Signature Certificate. The documents submitted by the Bidder should be properly indexed and self-attested with seal.

### **4. Earnest Money**

#### **i. Online Deposition of Tender fees and Earnest Money**

Tender fees and Earnest Money is to be deposited in favour of the WEST BENGAL STATE FOOD PROCESSING & HORTICULTURE DEVELOPMENT CORPORATION LIMITED through ICICI Bank Payment Gateway failing which the tender will be treated as informal. The Bidders desirous of taking part in the tender have to deposit Earnest Money @ Rs. 10,000/- (Rupees Fifty Nine Thousand Three Hundred Eighty Four only).

**For deposition of Earnest Money (at the prescribed rate), the Bidders can refer to the user manual available in “Bidders Manual Kit (Point 10)”. Payment should not be made in Corporation’s Account directly. It should be deposited through options available on the tendering portal only.**

#### **ii. Refund of Earnest Money deposit:**

The Earnest Money of all Bidders will be refunded by the WBSFPHDCL within 15 days from the date of finalization of tender. No interest on Earnest Money will be paid by the Corporation.

#### **iii. Forfeiture of Earnest Money deposit:**

Earnest Money deposit is liable for forfeiture in the event of:

- a. Withdrawal of offers, while offers are under consideration during the validity period

- b. Non acceptance of work order
- c. Any unilateral revision made by the Bidder during the valid period of the offer
- d. Failure to execute work of the entire order or part thereof.

iv. **Exemption** of any kind for any of the eligible bidder towards cost of EMD will be according to

1. 4245-F(Y) dated 28<sup>th</sup> May'2013 issued by Finance Department, Audit Branch, Govt. of West Bengal.
2. 6718-F(Y) dated 08.09.2015 issued by Finance Department, Audit Branch, Govt. of West Bengal.

Bidder must submit supporting documents for claiming exemption.

## **5. Security Deposit:**

The successful L1 bidder who will get Work Order, will have to deposit @ 10% of the quoted rate for the work in the form of Demand draft issued by any scheduled bank in favour of the WEST BENGAL STATE FOOD PROCESSING& HORTICULTURE DEVELOPMENT CORPORATION LIMITED payable at Kolkata. The security deposit will be released after the Defect Liability Period of 6 (six) months from the completion date of work is over. No interest on Security Deposit will be paid by the Corporation.

## **6. Clarification of Bidding Document:**

If there be any discrepancy or obscurity in the meaning of any clause of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to the Corporation marked to the 'MD, WBSFP&HDCL'. The queries may be sent by email to [wbsfphdcl1@gmail.com](mailto:wbsfphdcl1@gmail.com). The clarification given in response to the queries shall be final and binding on the bidder.

## **7. Amendment of Bidding Document:**

At any time, prior to the deadline for submission of bids, WBSFP&HDCL may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall form the part of the bidding document. Such amendments and clarifications will be published on the same website.

Prospective bidders are requested to visit the mentioned websites on a regular basis to keep abreast of any news. WBSFP&HDCL will bear no responsibility or liability for bidders failing to do so.

In order to afford the prospective bidders reasonable time in which to take the amendment into account in preparing their bids, WBSFP&HDCL may extend the deadline for submission of bids. Such amendments, clarifications etc. shall be binding on the bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid.

## **8. Responsive Bidders:**

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids. Conditional / incomplete tender will not be accepted under any circumstances. Bidders fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

## **9. Quoting the Rates in BOQ:**

- i. The intending Bidders are required to quote the rate online. No offline Tender will be entertained.
- ii. The Bidder is to quote the rate online in the space marked in the BOQ. Assessment of the successful bidder will be done on the offered rate.
- iii. All Tender prices quoted in the BOQ shall be inclusive of all kind of Taxes, Cess, charges including transportation, loading and unloading of materials up to the Destination, and installation thereof.
- iv. The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, other components, labour cost etc. and any changes or imposition of statutory levies till the completion of work as per order.

## **10. Rate Validity:**

The rate shall remain effective ordinarily up to 6 (six) months from the date of acceptance of Tender which may be extended further with mutual consent between the Bidder and WBSFPHDCL, unless terminated prematurely at its discretion and satisfaction.

## **11. Evaluation of Tenders for Qualifying in Technical Bid:**

- i. All Bids will be evaluated and compared on the basis of the submitted documents. The Tender Inviting and Accepting Authority will determine the eligibility of each bidder through a Tender Committee. The bidders shall have to satisfy all the clauses specified in eligibility criteria, evaluation committee reserves the right to relax the evaluation criteria.
- ii. Technical proposal will be opened first by the Authorized representative of the WBSFPHDCL electronically using Digital Signature Certificate.
- iii. The Bidders may remain present at the office of WBSFPHDCL during opening of Technical Proposals, if they so desire.
- iv. Technical Proposals complete in all respect will only be accepted and qualify for next stage of evaluation.

## **12. Evaluation of Tender for Qualifying in Financial Bid:**

- i. Financial proposals of only those Bidders declared technically eligible by the Tender Inviting Authority will be opened electronically on the web portal on the prescribed date.

- ii. The encrypted copies will be decrypted and the rates will be downloaded and read out to the Bidders remaining present at that time and to be handed over to the Tender Committee.
- iii. Pursuant to the scrutiny and decision of the Tender Committee, the summary list of eligible Bidders whose Financial Proposals will be considered will be uploaded in the web portal.
- iv. Lowest quoted rate shall normally be accepted. However, the Tender Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.
- v. The Tender Inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all bids without assigning any reason whatsoever.

#### **10. Issue of Work Order:**

Normally, the work order will be issued to the L1 Bidder for execution of the indented work. However, the Tender Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.

#### **11. Completion Period of Work:**

The successful bidders shall undertake the commencement of work on next day of date of placing the work order and complete the same within 30 (thirty) days from the date of issue of work order.

#### **12. Adherence to the Prescribed Specifications:**

No deviation from the specifications prescribed by the Corporation will be accepted by the Authority. The entire work will be accomplished under the technical guidance of the entrusted Engineer of the Corporation.

#### **13. Right to Accept Any Bid and / or to Reject Any or All Bids:**

The Corporation reserves the right to accept or reject any or all bids and to annual the tendering process and all bids prior to issue work order, without thereby, incurring any liability to the affected Bidder or Bidders or any liability to inform the Bidder of the ground for such action.

#### **14. Delay in work:**

It is emphasized by the Corporation and understood by the contractor that the period of work, stipulated in the work order is the essence of the work. It is admitted by the contractor that any delay in execution may obviate the necessity of work and there by affect the interest of the Corporation. If the reason of delay is beyond the control of the Bidder, then it should be communicated to the Corporation in writing for its necessary intervention.

#### **15. Defect Liability Period:**

After successful completion of the work within the stipulated time period, the maintenance of the work completed upto 6 (Six) months from the date of completion of the

work, will have to be done by the same agency. The entire cost of the maintenance work will be borne by agency.

#### **16. Grounds for Disqualification:**

- i. During scrutiny or at any stage of bidding process or even after issuance of work order, if it comes to the notice of the Tender Inviting Authority that the Bidder has wilfully made any misleading or false representation in the documents/statements and attachments submitted as the proof of the qualification requirements.
- ii. If the Bidder fails to complete the work within the period stipulated in the work order due to his own fault/inconvenience, then in both the cases, the Corporation shall reserve the right to forfeit the Earnest Money deposited by the Bidder and also debar him from participation in the Tender process of the Corporation for the Next 3 (Three) consecutive years.

#### **17. Disputes:**

- i. In the event of any question/dispute or difference arising between WBSFP&HDCL and Agency on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms & Conditions in any manner, the matter shall be sorted out between the Managing Director, WBSFP&HDCL and the operator and in the case of non-resolution of dispute the matter shall be referred to the ACS/Pr. Secretary/Secretary of the Department of Food Processing Industries and Horticulture. When at this level the dispute is not resolved, the dispute would be referred to a sole Arbitrator appointed jointly by the two parties and his award shall be final.
- ii. The High Court of Kolkata alone shall have jurisdiction to adjudicate thereon.
- iii. The place of Arbitration will be Kolkata and the language shall be English.
- iv. The award of the Arbitrator shall be binding on both the parties.

#### **18. Negotiations:**

It is clarified that normally no rate negotiation will be done and therefore the Bidders should quote their lowest prices only, however, the Corporation may negotiate the rates with the L1 Bidder in exigencies, if required to do so with prior concurrence of the Appropriate Authority.

#### **19. Payment of Bill:**

Measurement of the work will be taken by the Authority within 5 (five) days from the date of completion of work.

The Selected Bidder shall receive payments on back to back basis i.e., WBSFP&HDCL will pay to the agency only after receiving of payments from concerned Government Departments/ Authority along with satisfactory completion report. The Corporation will not take any responsibility for payment until it has received payment from the concerned Govt. Departments/ Authority. No interest can be claimed by the Agency for any delay of receiving payment from Indenting Authority.

**Sd/-**  
**MANAGING DIRECTOR**  
**WBSFP&HDCL**



**Annexure - I**  
**Application for Participation in Technical Bid**

To,  
The Managing Director  
WBSFP&HDCL  
Benfish Tower (6th floor)  
31, G.N, Salt Lake, Sec V  
Kolkata- 700091

**Sub: Re-filling the fire extinguishers at the Dept. of FPI&H, Benfish Tower (4th & 6th Floor), Salt Lake**

**Ref. No. 93/WBSFPHDCL/1770/2023-24 Dated: 20-02-2024**

Sir,

Having examined the terms & conditions of the above EOI, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender

**Eligibility Particulars**

Sl. No.	Particulars	Details thereof
1	Name of the Bidder	
2	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3	Name of the contact person with Mobile Number	
4	Documents to be submitted by the Bidder	Whether submitted ( Yes / No )
	a. NIT documents including corrigendum, if any	
	b. E.M.D.	
	c. Payment certificate/ work completion certificate	
	d. GST Registration Certificate	
	e. PAN Card	
	f. Trade License/ Certificate of Enlistment valid as on submission of bid	
	g. Income Tax Return for any three consecutive financial years within last five completed financial years	
	h. Latest P. Tax Paid Challan & P. Tax Enrolment Certificate	
	i. Audited Balance Sheet (For any three consecutive financial years within last five completed financial Yrs.)	
	j. Partnership Deed in case of partnership firm	
	k. Signed Site Visit report jointly by the agency and the Assistant Engineer as specified in Annexure - III	
5	Any other points considered to furnish	

**UNDERTAKING**  
**(To be printed in agency Letterhead)**

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii. The Earnest Money and all other documents required for qualifying the technical bid have been submitted online.
- iv. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the EOI.
- v. If I fail to complete the work within the period stipulated in the work order due to my own fault/ inconvenience, the Corporation shall reserve the right to forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the Corporation for the following 3(three) consecutive years.
- vi. I shall maintain the specifications of the materials as per NIT and shall replace the sub-standard materials at my own cost.
- vii. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date:

Signature of the Applicant

Place:

## Annexure - II

SI No	Description or Work	Quantity	Unit
1	<p>CO2 ALUMINIUM 4.5 Kg. Fire Extinguisher - Vessel used in the manufacturing should be constructed using Cold Impact Extrusion. Diameter of shell up to 150 mm and mounted on trolley. Sheet metal thickness should not less than: 4.0 mm. 5. Material of construction should be [Al Alloy 6061].9. Gross weight should be within the range of 13.90 to 14.40 kg. Content mass should be within the range of 4.275 to 4.725 kg. Service pressure and Maximum service pressure of extinguisher should be 70 bar and 156 bar respectively. Discharge time should not less than 12 Secs. Applicable on Class B, C &amp; Electrically started fire. Fire rating should be class B: 55 B:</p> <p>• Certification :</p> <p>1. The current and valid BIS certification IS: 15683 needs to be submitted along with offer. 2. The Product should be EN PED Approved and CE marked. 3. The bidder must have valid PESO license to refill and store compressed gas cylinders as per Gas Cylinder rules 2004. 4. The carbon dioxide gas shall conform to IS 15222 with latest amendment. 5. Discharge valve shall be conform to all the requirement given in IS 3224:2002 or latest version thereof. 6. The Co2 Cylinder shall be conform to all the requirement given in IS 15660:2006. 7. Minimum Fire rating as per IS: 15683 Class B: 55B needs to be provided for the extinguisher. 8. The firm should submit the product performance test report from NABL accredited Lab as per IS 15683. warranty - 3 years.</p>	17	nos
2	<p>Stored Pressure Water mist Portable Fire Extinguisher Capacity 6 Liter. (Stainless Steel) for Class A, F &amp; Electrical Fires. Stored Pressure EN3-7, EN3-8 and EN3-9 tested &amp; certified along with IS marked as per IS:15683 : The body of the extinguisher make of Stainless Steel. The Diameter of is 175mm. Sheet metal thickness not less than: 1.5MM. Material of construction is [SS 304(1.4301)]. Gross weight is within the range of 10.30kg to 10.90kg. Content mass should be 5.70kg to 6.00Ltr. Serial no. and date of refilling should be embossed on the body of the fire extinguisher. Extinguisher is stored pressure type. Min. Discharge Time should be 42 Seconds. The working pressure should be at least 15 bars. Actual burst pressure should not be less than 105bar. Bulk range throw should be minimum 2.00 Meters.</p> <p>• Certification : The current and valid BIS certification IS 15683:2006 needs to be submitted along with the offer. The firm should submit the product performance test report from NABL accredited Lab as per IS 15683. The Product should be certified by any EN notified body as per EN 3-7, EN 3-8, EN 3-9. The firm shall submit the product certificate from an EN notified body. The Product should be EN PED Approved and CE marked. Electrical Test Certificate - Certification from ERDA as per IS 15683 - 2006 (Cl. No. : 8.6) &amp; BS EN3-7:2004+A1:2007 (E) (Cl. No. : 9). Warranty - 3 years.</p>	17	nos
3	<p>CAFS(Compressed Air Foam System) Watermist fire ectinguisher 50 liter trolley mounted Low pressure design 55a, IVb, 1000v - . Trolley Mounted Water mist &amp; Compressed Air Foam ( CAF) System – 50Ltr–Technology : Water Mist. &amp; CAFS Fire Extinguisher with Low Pressure Dual Phase technology. (As per DIN EN 1866-1:2007-10 Standards) Water Container Capacity -50 liters. Water Cylinder working pressure- – 05 to 12 bars. water cylinder construction - Non Corrosive Stainless Steel SS 316. Water Cylinder external paint-The cylinder should be of red color with powder coating. The paint should conform to IS:5:2007 Shade 538. Operating working pressure- Not more than 11 bars. Air Bottle – certification- PESO (Petroleum and explosive safety organization). Total weight - Empty Filled - Not more than 54 kg. (Empty). Not more than 105 kg (Water Bottle filled &amp; Air bottle capacity - 6 liters / 300 bar air. Air Bottle - construction - Seamless Mild Steel Cylinder. Operating temperature - Minimum +5 degree to maximum +60 degree Celsius. Fire extinction – suitability - Class – A, Class – B ,Live Electrical fires - 1000 V as per EN 3-7/IS - 15683 (Tested for 36 kva). System Test : Electrical Test Certificate - With details of test methods - Certification from ERDA as per IS 15683.Fire Rating Certificates:- Certification from NABL accredited Indian Lab as per EN3-7:2004+A1:2007 (test reports not older than 48 months from the date of bidding).Fire Rating Certificates: For Class A- Minimum A 55. Fire Rating Certificates: For Class B - Minimum II B. Warranty - - 36 Months (Air Cylinder).</p>	2	nos



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6th Floor)  
31 - GN Block, Sector – V.  
KOLKATA – 700091**

**Annexure - III**

To,  
The Managing Director  
WBSFP&HDCL  
Benfish Tower (6th floor)  
31, G.N, Salt Lake, Sec V  
Kolkata- 700091

**Sub: Site Visit regarding “Re-filling the fire extinguishers at the Dept. of FPI&H, Benfish Tower (4th & 6th Floor), Salt Lake”**

**Ref. No.93/WBSFPHDCL/1770/2023-24 Dated: 20-02-2024**

Sir,  
I have examined the terms & conditions of the above E-EOI. I / my authorised representative have visited the work site today and examined the detailed scope of work attached in the E-EOI.

Signature of the  
Assistant Engineer (Civil)  
WBSFP &HDCL

Date:  
Place:

Signature of the Applicant /  
authorized representative  
(With official stamp)

Date:  
Place: